

Quibber! - QuickBooks Integration for Online Stores

Welcome to Quibber! and congratulations on taking your first step to trouble free accounting for online stores! Quibber connects any online store to QuickBooks automatically without any desktop software to install. Setup and configuration of your Quibber online account is quick and easy.

This guide will help to you:

- Create your Quibber Account, FREE FOR 30 DAYS!
- Connect your Online Store to Quickbooks
- Begin pulling products, customers and Orders into QuickBooks in less than 15 minutes
- Free yourself from daily, weekly or (gasp!) monthly data re-entry from your online store

How Quibber! Works:

Quibber! is an online service that acts as an information pipeline between your online store and your QuickBooks desktop software. After the simple setup of your account, Quibber will begin to collect product, customer and order information from your online store on a regular basis.

Once Quibber has collected your store orders, the QuickBooks Web Connector (provided free by Intuit) will contact Quibber to download all of your products, customers and orders into QuickBooks. Since Quibber implements the QBWC SOAP API standard, Quibber is compatible with most recent version of QuickBooks, and has no complicated desktop connectors to install.

How to Get Started:

To sign up for your Quibber Account and get Instant access to the system and begin downloading orders within 15 minutes, please visit: <http://www.emediasales.com/quibber.html>

No credit card is required for your FREE 30 Day account. We only require the following information:

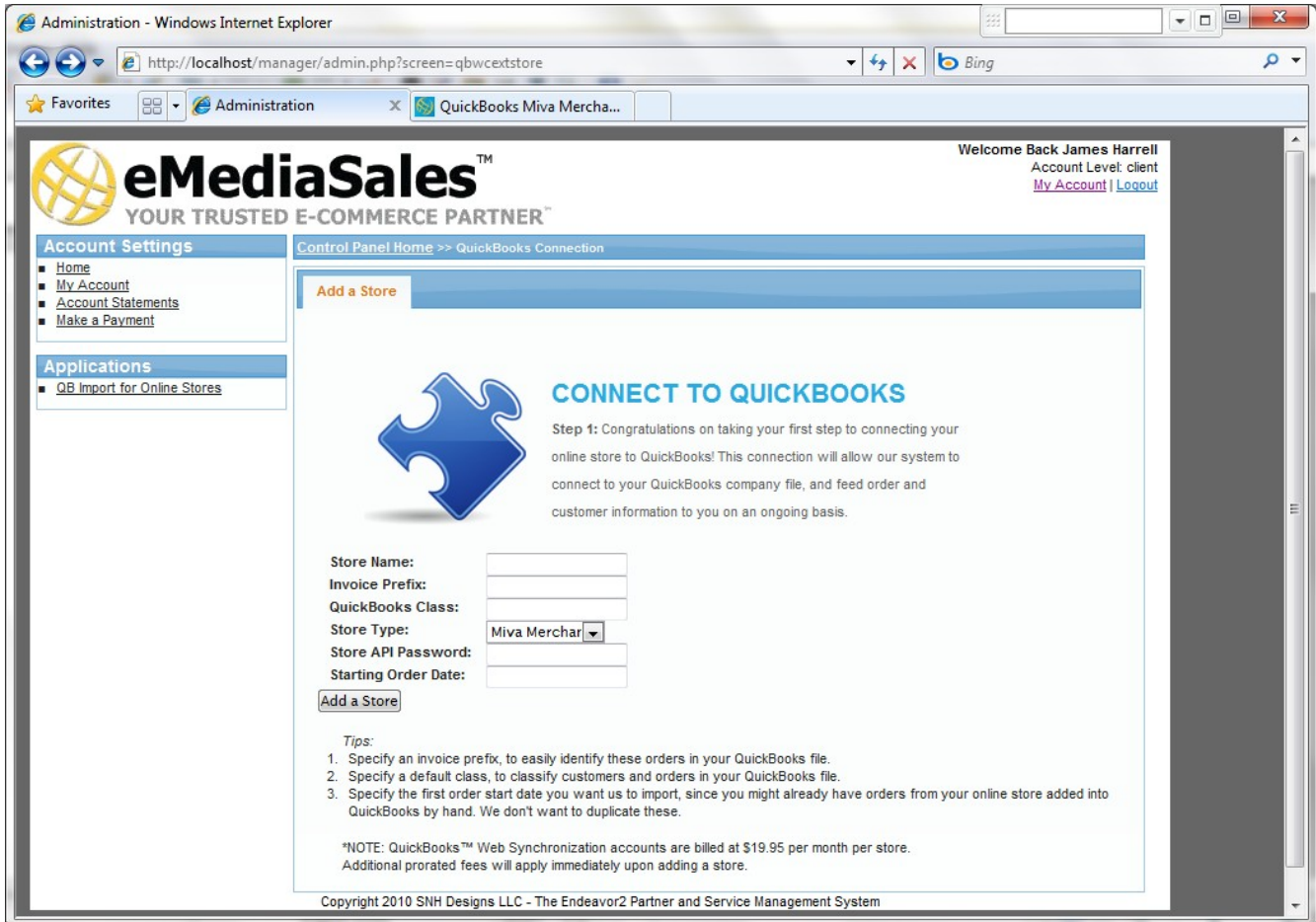
1. Your Name
2. Phone Number
3. Email Address
4. Company Name

SIGNUP ONLINE TODAY!
<http://www.emediasales.com/quibber.html>

After signing up for your instant account, you can begin downloading orders into QuickBooks within 15 minutes by following this simple step-by-step guide.

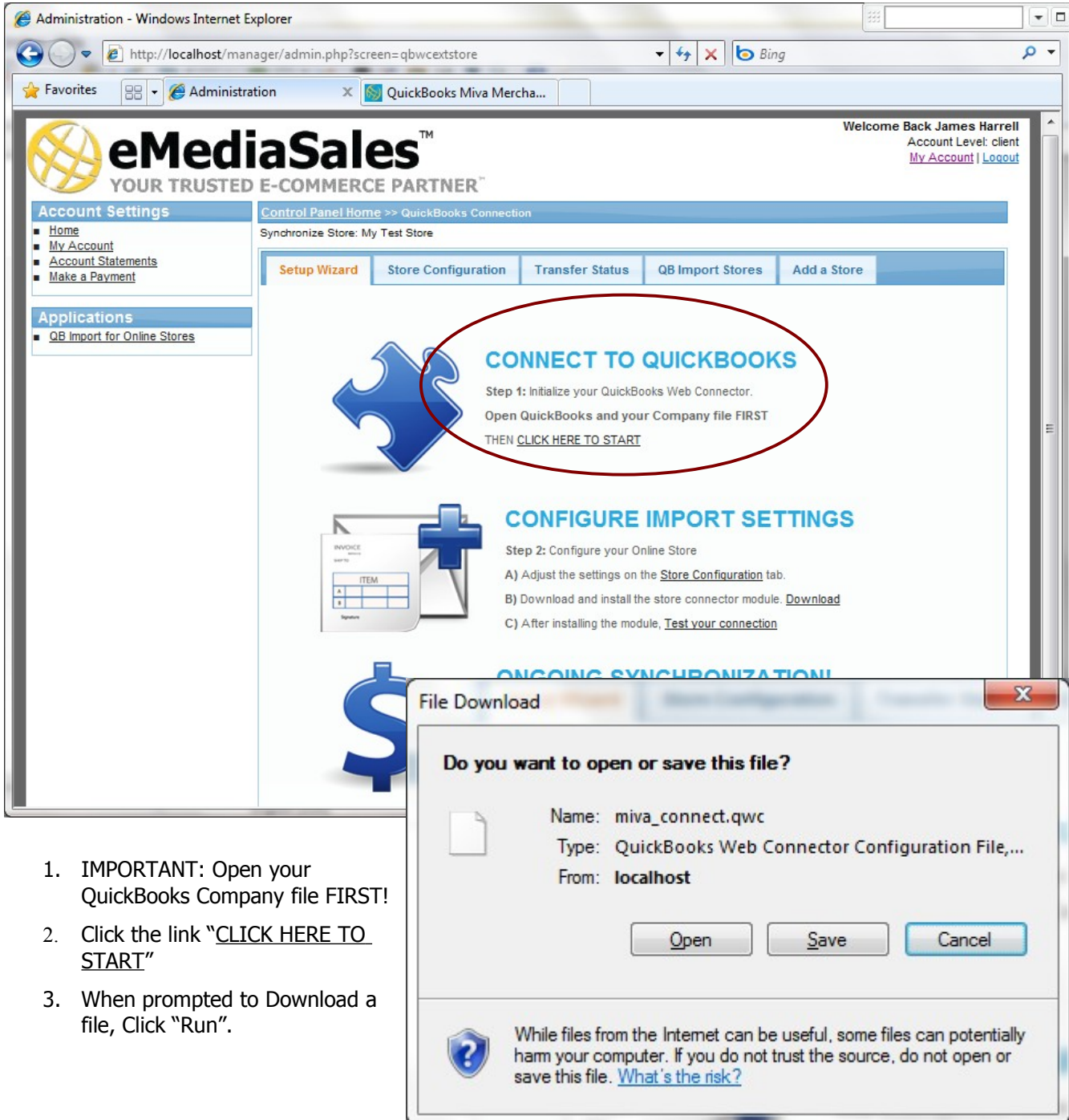
*Note: Orders are downloaded from your store every 10 minutes, so depending on how quickly you follow these steps, you could be up and running even faster!

Connect to QuickBooks Step 1: Create a Store Profile



The screenshot shows a web browser window with the URL `http://localhost/manager/admin.php?screen=qbwcxeststore`. The page header includes the eMediaSales logo and a welcome message for James Harrell. The main content area is titled "CONNECT TO QUICKBOOKS" and features a large blue puzzle piece icon. Below the icon is a form with the following fields: "Store Name:", "Invoice Prefix:", "QuickBooks Class:", "Store Type:" (with a dropdown menu set to "Miva Merchar"), "Store API Password:", and "Starting Order Date:". An "Add a Store" button is located below the form. A "Tips" section provides three numbered instructions. At the bottom, a note states: "NOTE: QuickBooks™ Web Synchronization accounts are billed at \$19.95 per month per store. Additional prorated fees will apply immediately upon adding a store." The footer of the page reads "Copyright 2010 SNH Designs LLC - The Endeavor2 Partner and Service Management System".

1. Click QB Import for Online Stores in the Applications Menu.
2. Insert your store name (free form text)
3. Configure an "Invoice Prefix". This helps you easily identify orders imported by Quibber.
4. Optionally set a QuickBooks class name to identify orders (if you use one in QuickBooks).
5. Create a password that you'll use to connect to your online store. Write it down, you'll need it in step 2.



The screenshot shows the eMediaSales administration interface. The main content area is titled "CONNECT TO QUICKBOOKS" and includes the following text:

Step 1: Initialize your QuickBooks Web Connector.
Open QuickBooks and your Company file FIRST
THEN [CLICK HERE TO START](#)

Below this, there is a section for "CONFIGURE IMPORT SETTINGS" with the following text:

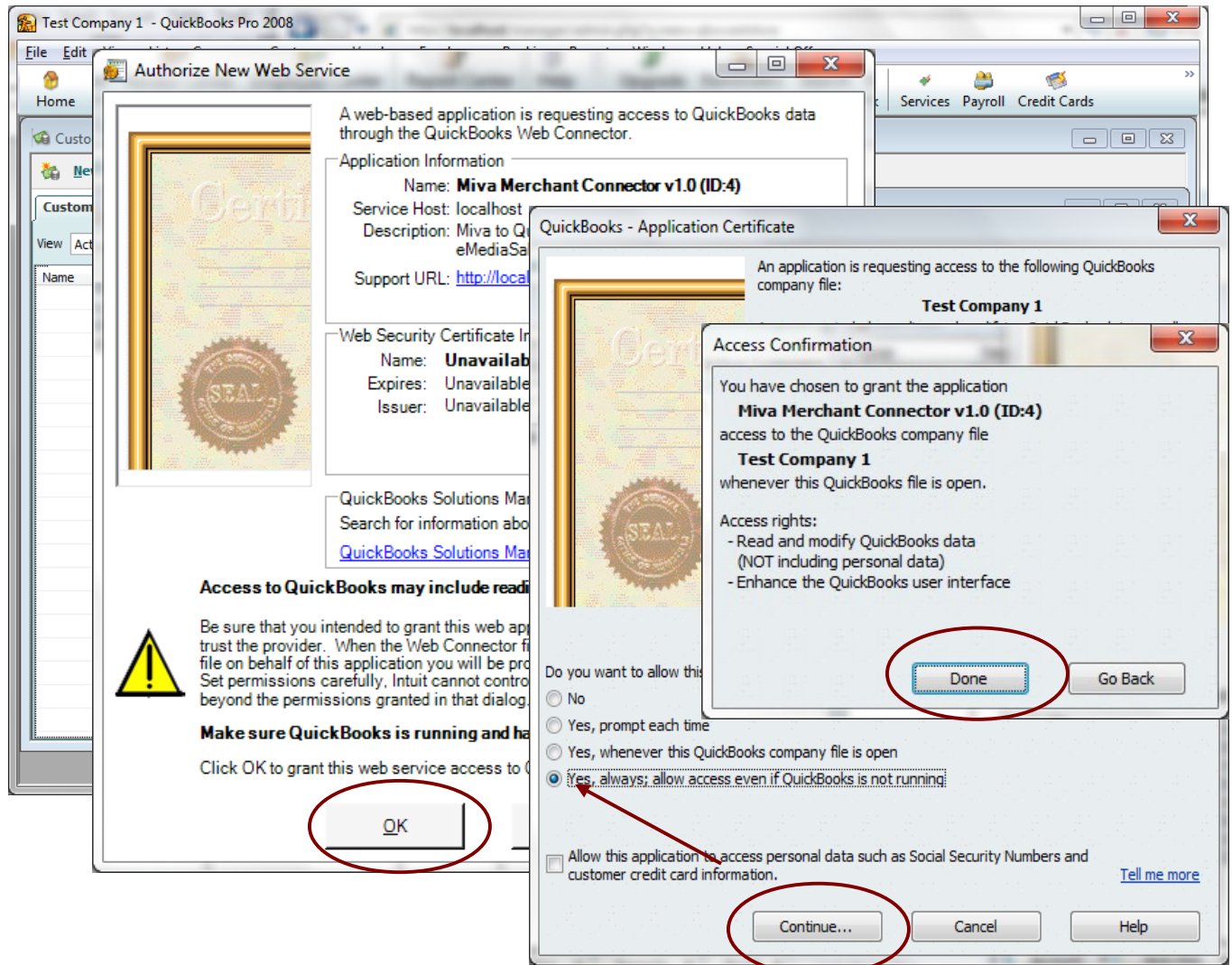
Step 2: Configure your Online Store
A) Adjust the settings on the [Store Configuration](#) tab.
B) Download and install the store connector module. [Download](#)
C) After installing the module, [Test your connection](#)

A "File Download" dialog box is overlaid on the screen, asking "Do you want to open or save this file?". The file details are:

- Name: miva_connect.qwc
- Type: QuickBooks Web Connector Configuration File,...
- From: localhost

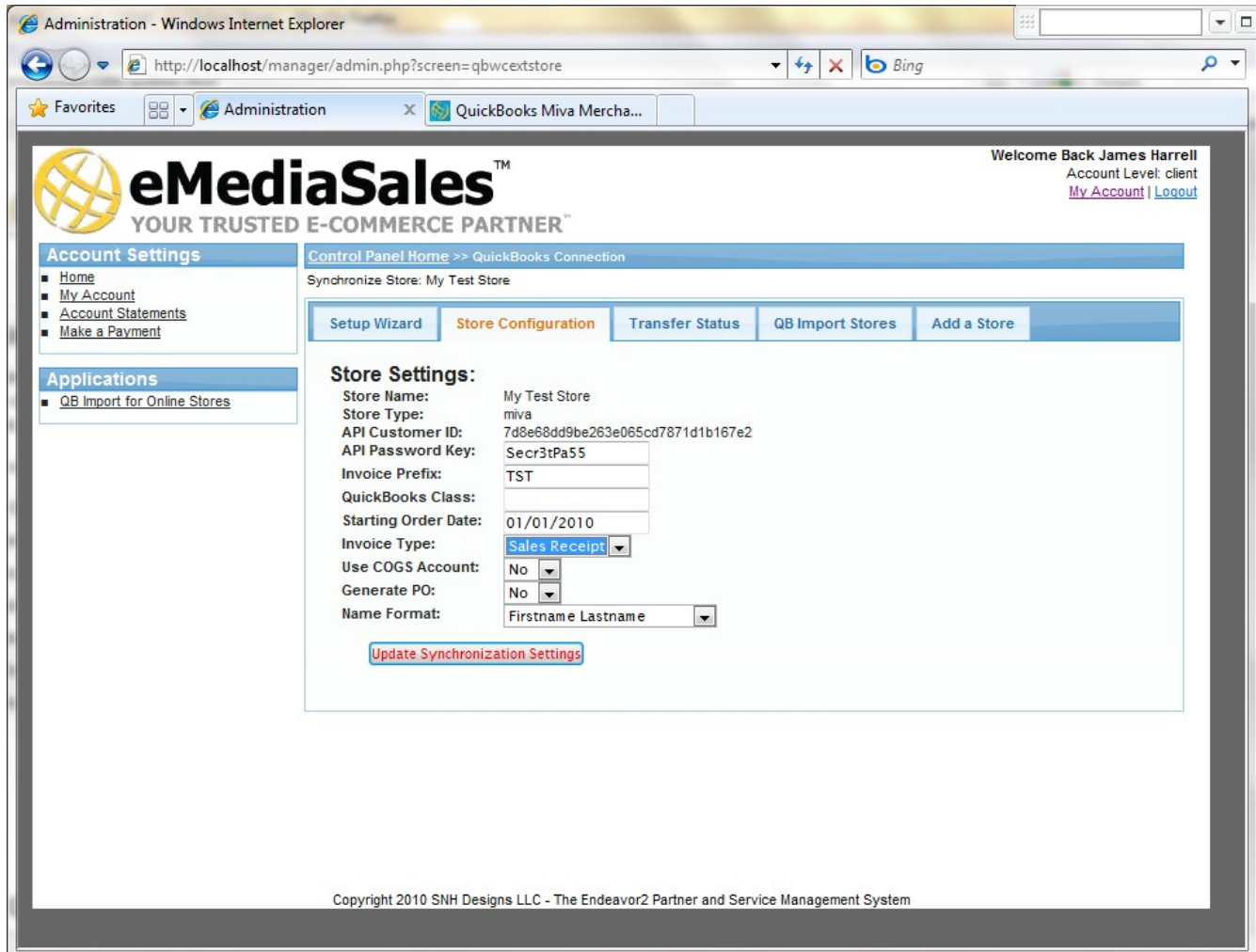
The dialog box has "Open", "Save", and "Cancel" buttons. At the bottom, there is a warning icon and text: "While files from the Internet can be useful, some files can potentially harm your computer. If you do not trust the source, do not open or save this file. [What's the risk?](#)"

1. **IMPORTANT:** Open your QuickBooks Company file **FIRST!**
2. Click the link "[CLICK HERE TO START](#)"
3. When prompted to Download a file, Click "Run".



1. In the first Dialog Box, Click OK to allow Quibber to send data to QuickBooks.
2. In the second Dialog Box, Select "Yes" and click "Continue..."
3. In the Access Confirmation Dialog Box, Select Done.

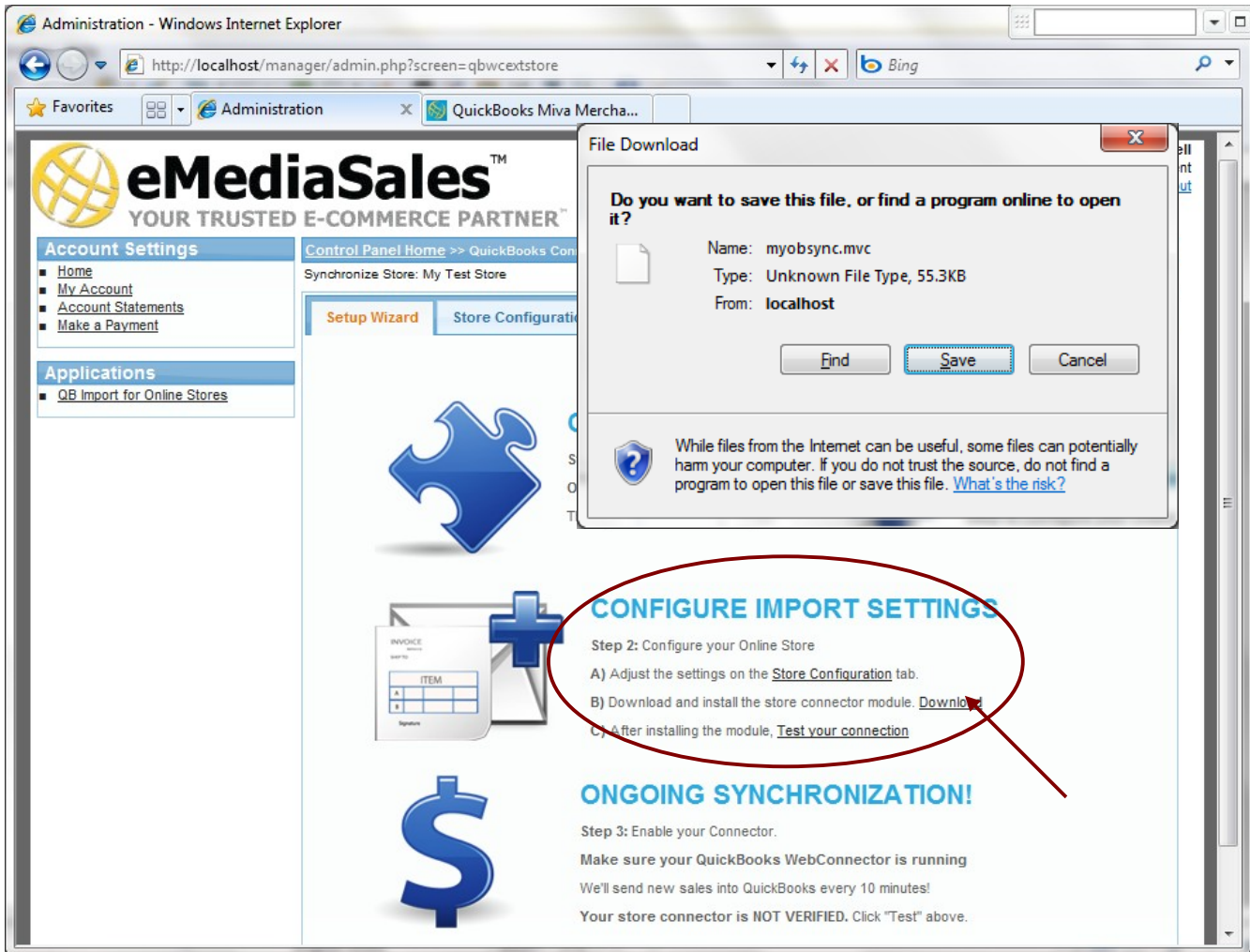
The QuickBooks Web Connector Application will now launch.



Confirm that your Quibber Store Configuration is correct.

1. Check the Starting Order Date – make sure it is one day after your last manual entry into Quickbooks.
2. Select the Invoice Type for download – Recommended Setting: Sales Receipt
3. If you have QuickBooks Enterprise and want to automatically create a Purchase Order and have Cost of Goods Sold (COGS) applied to your PO's, select Yes for these to boxes. Recommended settings: No
4. Name Format: Select one of "Firstname Lastname" or "Lastname, Firstname 1234" for the name of the customer when imported into QuickBooks. Using "Lastname, Firstname 1234" appends the last 4 digits of the customer's phone number to the Customer Name, allowing you to have more than one customer with common names in your QuickBooks file.

Connect To QuickBooks Step 5: Download the Store Connector Module



The screenshot shows the eMediaSales administration interface in a Windows Internet Explorer browser. The browser address bar shows the URL: `http://localhost/manager/admin.php?screen=qbwckextstore`. The page title is "Administration - Windows Internet Explorer". The interface includes a sidebar with "Account Settings" (Home, My Account, Account Statements, Make a Payment) and "Applications" (QB Import for Online Stores). The main content area displays the "Setup Wizard" with "Store Configuration" selected. A "File Download" dialog box is open, showing the file "myobsync.mvc" (55.3KB) from localhost. The "Save" button is highlighted. A red circle highlights the "Download" link in the instructions under "CONFIGURE IMPORT SETTINGS".

CONFIGURE IMPORT SETTINGS
Step 2: Configure your Online Store
A) Adjust the settings on the [Store Configuration](#) tab.
B) Download and install the store connector module. [Download](#)
C) After installing the module, [Test your connection](#)

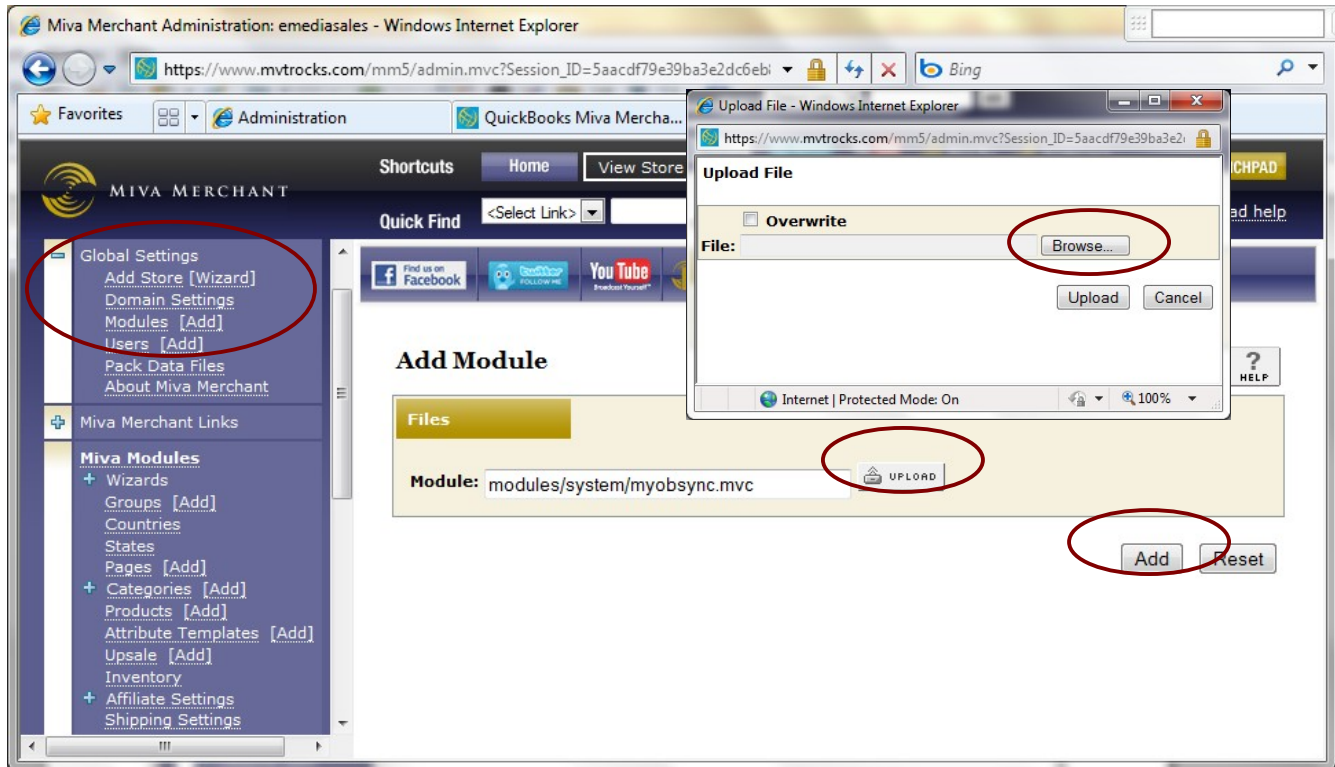
ONGOING SYNCHRONIZATION!
Step 3: Enable your Connector.
Make sure your QuickBooks WebConnector is running
We'll send new sales into QuickBooks every 10 minutes!
Your store connector is NOT VERIFIED. Click "Test" above.

Download and Install the Quibber Connector Module into your online store.

1. Click the Download link, and save the connector module to your desktop.
2. Open the web administration control panel for your Online store, and install the module.

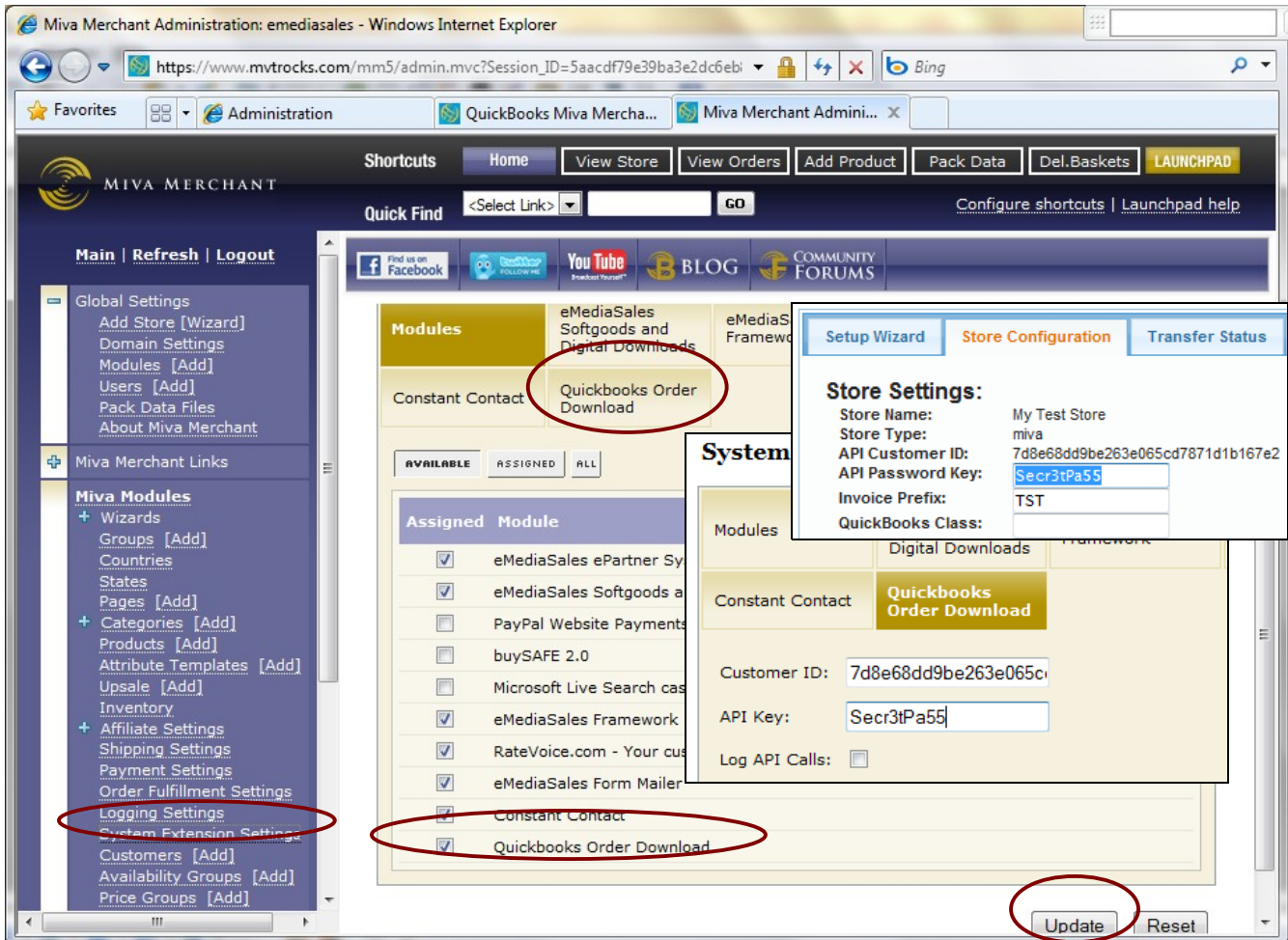
The following instructions are specific to Miva Merchant v5, which is the only shopping cart platform currently supported by Quibber. For other stores types such as Magento, please contact sales@emediasales.com.

Connect to QuickBooks Step 6: Install the Store Connector Module



1. Click the [Add] module link under the Global Settings.
2. Click the Upload Icon in the Add Module screen.
3. Click Browse to locate the module file you downloaded in the last step, quibber.mvc
4. Select the file quibber.mvc in the browse window, and click Upload.
5. Click Add to insert the connector module into your store.

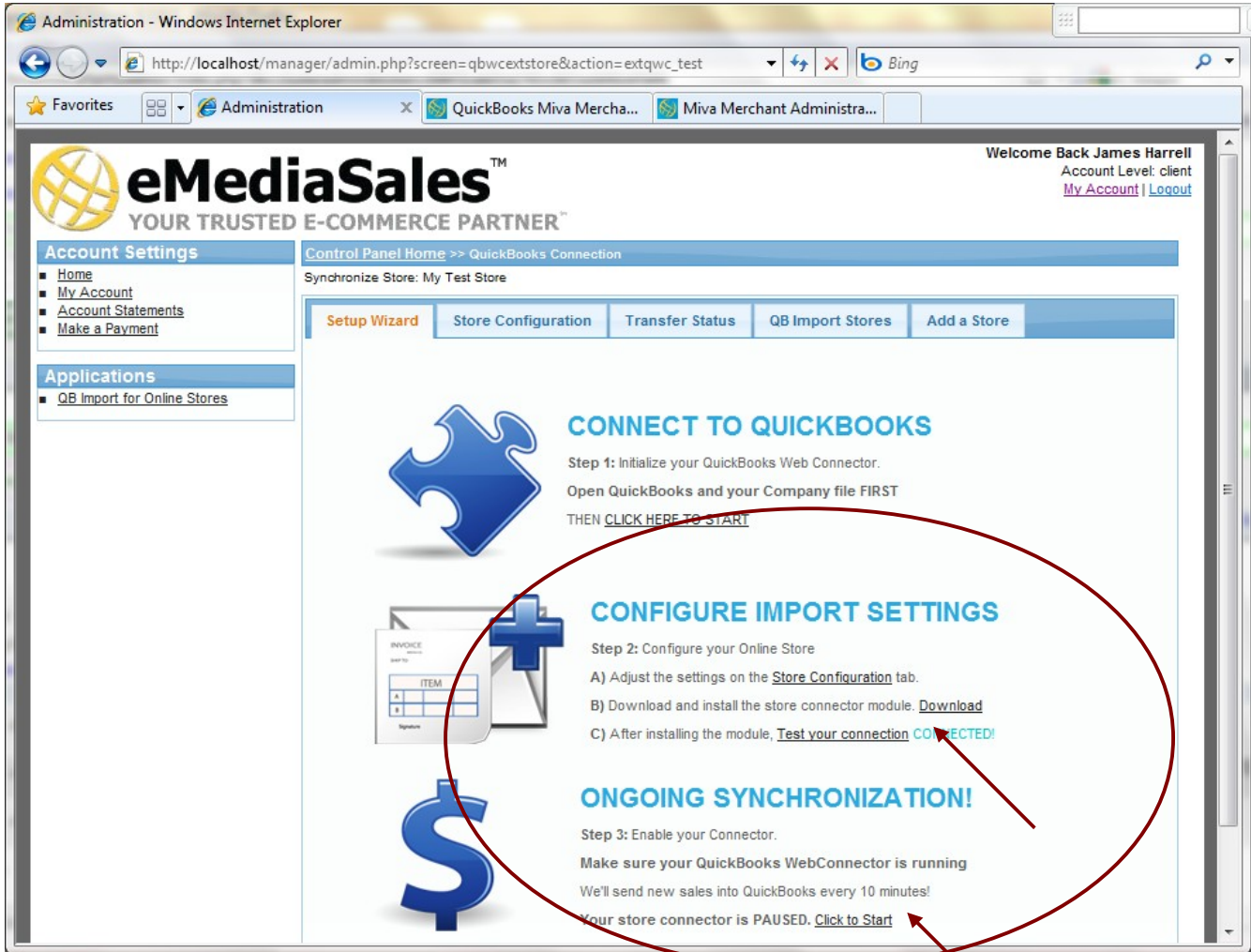
Connect to QuickBooks Step 7: Install the Store Connector Module



The screenshot shows the Miva Merchant Administration interface. The left sidebar contains a menu with 'System Extension Settings' circled in red. The main content area shows a list of modules with 'Quickbooks Order Download' checked and circled in red. A configuration window for 'Quickbooks Order Download' is open, showing fields for 'Customer ID' (7d8e68dd9be263e065cd7871d1b167e2) and 'API Key' (Secr3tPa55). The 'Update' button at the bottom right of the configuration window is also circled in red.

1. Click the System Extension Settings in the store Left Menu.
2. Check the box next to the QuickBooks Order Download module and click Update
3. Click the Tab for QuickBooks Order Download at the top of the screen.
4. Copy and paste your API Customer ID and API Password Key from your Quibber account into the module configuration screen and click Update.
5. Do not check the "Log API Calls" unless instructed to do so by a Quibber support representative.

Connect to QuickBooks Step 8: Test and Enable your Quibber Connection



Administration - Windows Internet Explorer

http://localhost/manager/admin.php?screen=qbwcxteststore&action=extqwc_test

Welcome Back James Harrell
Account Level: client
[My Account](#) | [Logout](#)

eMediaSales™
YOUR TRUSTED E-COMMERCE PARTNER™

Account Settings

- Home
- My Account
- Account Statements
- Make a Payment

Applications

- QB Import for Online Stores

Control Panel Home >> QuickBooks Connection

Synchronize Store: My Test Store

Setup Wizard | Store Configuration | Transfer Status | QB Import Stores | Add a Store

CONNECT TO QUICKBOOKS

Step 1: Initialize your QuickBooks Web Connector.
Open QuickBooks and your Company file FIRST
THEN [CLICK HERE TO START](#)

CONFIGURE IMPORT SETTINGS

Step 2: Configure your Online Store

A) Adjust the settings on the [Store Configuration](#) tab.
B) Download and install the store connector module. [Download](#)
C) After installing the module, [Test your connection](#) **CONNECTED!**

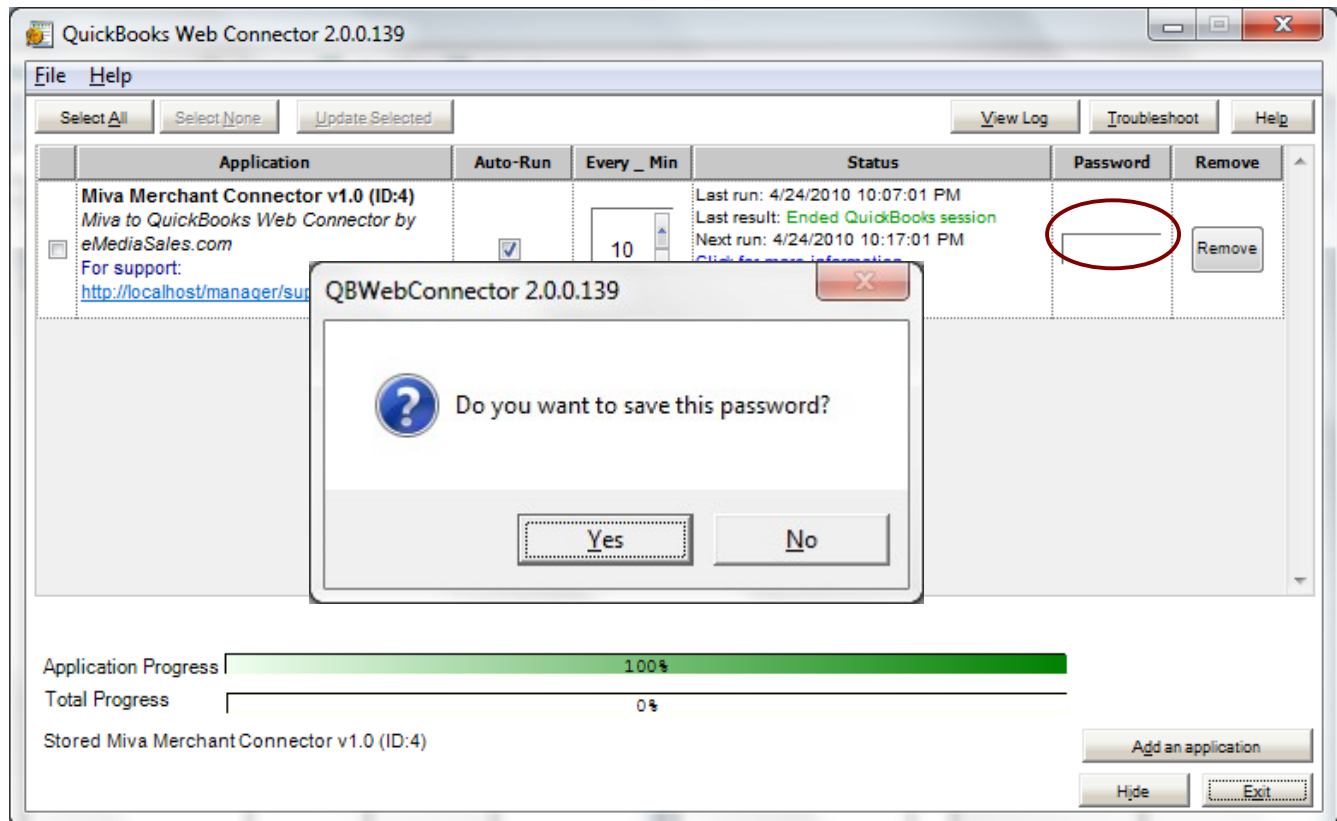
ONGOING SYNCHRONIZATION!

Step 3: Enable your Connector.
Make sure your QuickBooks WebConnector is running
We'll send new sales into QuickBooks every 10 minutes!
Your store connector is PAUSED. [Click to Start](#)

1. In your Quibber Online account, click the "Test your connection" link.
2. If your store connector module has been installed correctly, the word CONNECTED! will appear.
3. Then underneath in the Ongoing Synchronization, enable your connector by clicking "Click to Start".

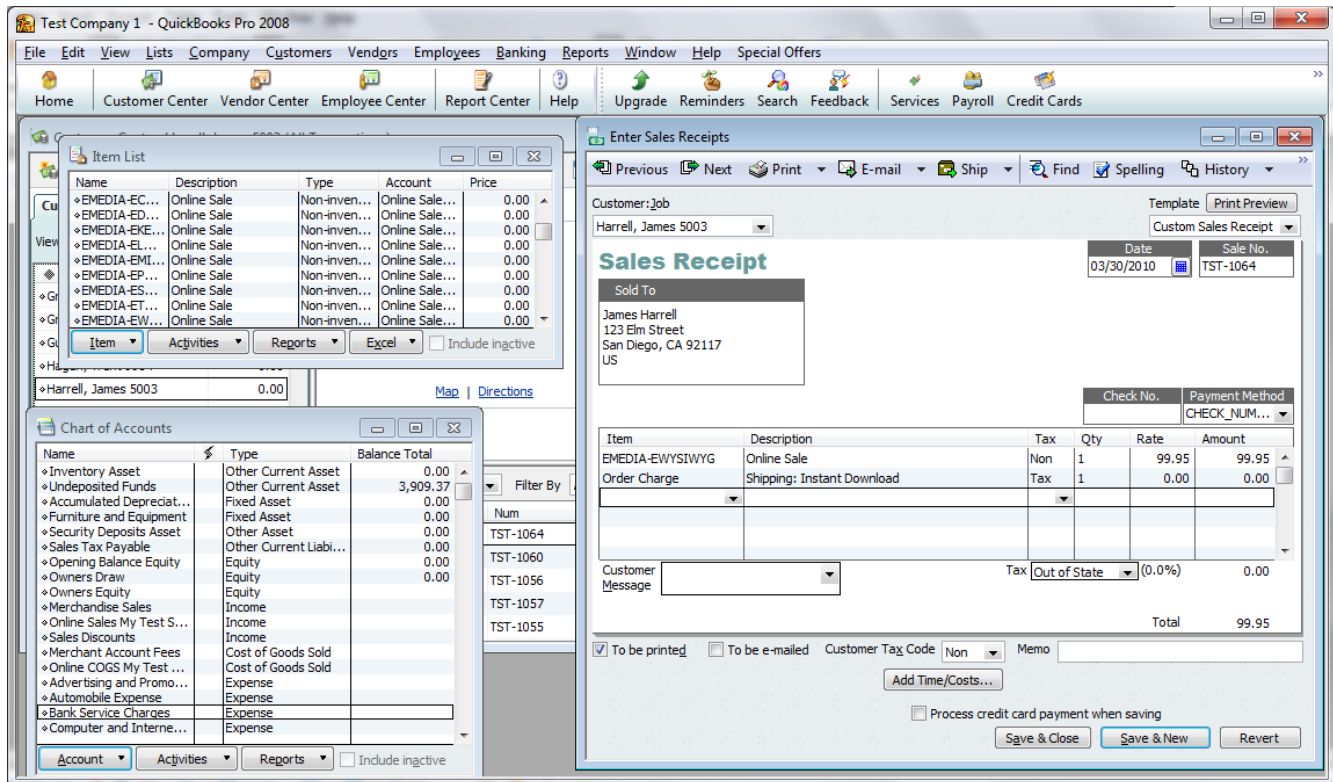
After enabling the connector, our servers will begin to collect product, customer and order information from your online store, and prepare that data to be transmitted into QuickBooks. Within roughly 10 minutes (depending on the number of customers, products and orders, your store data will be ready to transfer into QuickBooks.

Connect to QuickBooks Step 9: Start The Synchronization



1. Open the QuickBooks Web Connector. If it is not still open, you can find this in the Start menu underneath the QuickBooks folder.
2. To begin synchronization, put your Quibber Online account password into the password field for your Quibber connector, and click "Yes".
3. You can now wait for the connector to run automatically every 10 minutes, or check the box in the left most column of the Miva Merchant Connector v1.0 row and then click "Update Selected". This will cause the QuickBooks Web Connector to begin to download orders immediately.

**You're Done! Customers, Products and Orders
Will Now Automatically Download into QuickBooks!**



Technical Notes:

Quibber performs extensive actions in your QuickBooks file. Please be sure to backup your files nightly and before each synchronization. Quibber notes:

- Quibber installs a default item and account named "Online Sale [Store Name]".
- It may install one or more generic Order Charge items in your company file
- Quibber may create a Sales Tax Item for generating proper sales tax reports. If you collect sales tax, you may need to assign a Sales Tax Vendor to this item before orders will import.
- Quibber will install new Payment Methods into your company file with the Order Prefix as part of the payment method name. This facilitates tracking multiple online stores with Quibber.
- All new items default as Non-inventory items. All customers default as Non-taxable. You may change these after import.
- Do not delete any items generated by Quibber. If necessary, merge INTO the new Quibber items.

Corporate End User License Agreement

Version 1.0 February 21, 2008

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